

# How to add products in sales catalogue

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Home Support

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- General Industrial Equipment
- Electrical Supplies
- Computer Hardware & Software
- Electrical Instruments

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18:28 28-07-2020

Go to Home page of Ibizzo.com and Login: <https://www.ibizzo.com/main/pages/home>

# How to add products in sales catalogue

The screenshot shows a web browser window with the URL `ibizzo.com/Laghu-Udyog-Bharati--Karnataka/dashboard/business/home`. The page header includes the logo for Laghu Udyog Bharati - Karnataka, a search bar, and a user profile for "Hi, Narasimhan R A" with a cart icon showing 1 item. The main navigation bar has "Home" and "Support" links, and a red button that says "Create your own Market place and Earn".

The dashboard is divided into several sections:

- Business Dashboard:** A sidebar on the left containing user information (Ekhoje, Email: ran031@yahoo.com, Phone: 9900404325, IND56001140093) and navigation options: Dashboard, Profile Overview, Subscriptions, SELL (Sales Catalogue, My Buyers), and BUY.
- Notification:** A green header section with the text "Get the Messages and Documents". It contains three items:
  - A progress indicator showing 46% completion for "Your profile is completed only 46%" with an "Update" button.
  - A "Sales Catalogue" item with the text "Update to get Buyers" and an "Update" button.
  - A "Purchase Catalogue" item with the text "Update to get Buyers" and an "Update" button.
- SELL:** A pink header section with the text "Upload all your products in catalogue to attract Buyers". It contains two items:
  - "Sales Catalogue" (highlighted with a blue box) with a red question mark icon.
  - "My Buyers" showing "3/3 Pending" with a red question mark icon.
- BUY:** An orange header section with the text "Upload all your Purchase products in catalogue and Use RFQ to source from Multiple suppliers.". It contains three items:
  - "Purchase Catalogue" with a red question mark icon.
  - "My Enquiries" with a red question mark icon.
  - "Request For Quote" with a red question mark icon.

The Windows taskbar at the bottom shows various application icons and the system clock indicating 18:35 on 28-07-2020.

Once logged in select Sales Catalogue in your business dashboard

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The screenshot shows the 'Sales Catalogue - My Products' page. The page features a table with the following data:

#	Products/services	Supply Details	Description	History	Buyers	Actions
1	electric motor	Price: 0 - 0 INR MOQ: 0.00	Electrical motor	<a href="#">View</a>	1	<a href="#">Edit</a> <a href="#">Delete</a>
2	flush rivet	Price: 0 - 0 INR MOQ: 0.00	fastner	<a href="#">View</a>	3	<a href="#">Edit</a> <a href="#">Delete</a>
3	SAAS Platform	Price: 0 - 0 INR MOQ: 0.00		<a href="#">View</a>	0	<a href="#">Edit</a> <a href="#">Delete</a>

At the bottom of the table, there is a pagination control showing 'Items per page: 8' and '1 - 8 of 1000'.

The 'Add New Product' button is highlighted with a red box in the top right corner of the main content area.

This is your sales catalogue page. You can add and edit products here. Select “ Add new product”

# How to add products in sales catalogue

**Business Dashboard**

Ekhoje

Email: [ran031@yahoo.com](mailto:ran031@yahoo.com)

Phone: [9900404325](tel:9900404325)

IND56001140093

Dashboard

Profile Overview

Subscriptions

**SELL**

Sales Catalogue

My Buyers

**BUY**

Purchase Catalogue

Enquiry

**Sales Catalogue - Add New Product** My Products Save

**Product Details**

Type \* ?    
 Products   
 Services

Product/Service Name \* ?   
 With UNSPS Code

Product Category \* ?

Keyword  +

HSN/SAC code ?

Buyer Industry

Choose “Product” or “Service” in the Type box depending on your portfolio

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**Business Dashboard**

Ekhoje

Email: [ran031@yahoo.com](mailto:ran031@yahoo.com)

Phone: [9900404325](tel:9900404325)

IND56001140093

Dashboard

Profile Overview

Subscriptions

**SELL**

Sales Catalogue

My Buyers

**BUY**

Purchase Catalogue

Enquiry

## Sales Catalogue - Add New Product

My Products Save

### Product Details

Type \* Products

Product/Service Name \* bolt

With UNSPS Code

Product Category \*

Keyword

HSN/SAC code ?

Buyer Industry

- bolt boards or accessories for rehabilitation or therapy - 42251801
- surgical bolt or cable or pin or wire cutter instruments - 42291602
- bolt cutters - 27111512
- bolt heaters - 27112405
- bolt nut - 31161740
- tower bolt reamer - 23241618
- combination roof bolt and truss - 30251501

Type few letters of your product or service and select from the suggestions in the dropdown box.

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**Business Dashboard**

Ekhoje

Email: [ran031@yahoo.com](mailto:ran031@yahoo.com)

Phone: [9900404325](tel:9900404325)

IND56001140093

Dashboard

Profile Overview

Subscriptions

**SELL**

Sales Catalogue

My Buyers

**BUY**

Purchase Catalogue

Enquiry

## Sales Catalogue - Add New Product

[My Products](#) [Save](#)

### Product Details

Type \* ⓘ Products

Product/Service Name \* ⓘ bolt special

With UNSPS Code bolt special

Product Category \* ⓘ

Keyword Alternate trade Names +

HSN/SAC code ⓘ

Buyer Industry

If your product is not in the dropdown list continue to type your product trade name. This will be displayed in the blue bar. **Press Enter to add this product before proceeding to next box.**

# How to add products in sales catalogue

The screenshot shows a web browser window with the URL `ibizzo.com/Laghu-Udyog-Bharati--Karnataka/dashboard/business/sales/catalogue`. The page title is "Sales Catalogue - Add New Product".

**Business Dashboard**

Ekhoje

Email: [ran031@yahoo.com](mailto:ran031@yahoo.com)

Phone: [9900404325](tel:9900404325)

IND56001140093

Dashboard

Profile Overview

Subscriptions

**SELL**

Sales Catalogue

My Buyers

**BUY**

Purchase Catalogue

Enquiry

**Sales Catalogue - Add New Product**

My Products Save

**Product Details**

Type \* ⓘ Products

Product/Service Name \* ⓘ bolt special

With UNSPS Code

Product Category \* ⓘ hard

Keyword

Computer Hardware & Software - 171

Furniture Hardware - 456

Hardware - 501

HSN/SAC code ⓘ

Buyer Industry

Type few letters of your product category and select from the dropdown list.

# How to add products in sales catalogue

The screenshot shows a web browser window with the URL `ibizzo.com/Laghu-Udyog-Bharati--Karnataka/dashboard/business/sales/catalogue`. The page title is "Sales Catalogue - Add New Product". On the left, there is a "Business Dashboard" sidebar for user "Ekhoje" with contact information and navigation links. The main content area contains a form with the following fields:

- Type**: A dropdown menu with "Products" selected.
- Product/Service Name**: A text input field containing "x bolt special".
- Product Category**: A dropdown menu with "hardware electronic" selected. A search box above the dropdown contains "hardware electronic".
- Keyword**: A text input field containing "Alternate trade Names" and a "+" button.
- HSN/SAC code**: A dropdown menu.
- Buyer Industry**: A text input field.

Buttons for "My Products" and "Save" are located in the top right corner of the form area. The Windows taskbar at the bottom shows various application icons and the system clock displays "18:58 28-07-2020".

If your product is not there continue typing the product category and **press "Enter"**. The new product category will be added in the database.



# How to add products in sales catalogue

The screenshot shows the 'Laghu Udyog Bharati - Karnataka' dashboard. The main content area is titled 'Products' and contains a search bar and several input fields. The 'Product Category' is set to 'hardware electronic'. The 'Keyword' field contains 'Alternate trade Names'. The 'HSN/SAC code' dropdown is open, showing a list of codes starting with '7318', with '73181110' selected. The 'Buyer Industry' field contains 'None'. The 'Product Description' section has three lines: 'Description line 1' is empty, 'Description line 2' contains 'Technical Detail, color, material...', and 'Description line 3' contains 'Any other Specifications'. The left sidebar shows navigation options for 'Subscriptions', 'SELL' (Sales Catalogue, My Buyers), 'BUY' (Purchase Catalogue, Enquiry), and 'Digital Marketing' (Digital Flyers, My Campaigns). The bottom of the image shows a Windows taskbar with various application icons and a system tray with the time '19:06' and date '28-07-2020'.

Start typing the HSN code of your product/service and the dropdown will suggest the available HSN Codes in that class. Select your HSN and **press Enter**

# How to add products in sales catalogue

The screenshot shows a web browser window with the URL `ibizzo.com/Laghu-Udyog-Bharati--Karnataka/dashboard/business/sales/catalogue`. The page header includes the logo for Laghu Udyog Bharati - Karnataka, a search bar, and a user profile for Narasimhan R A. The main content area is a form for adding a product. The 'Product Category' field is set to 'hardware electronic'. The 'Keyword' field contains 'Alternate trade Names'. The 'HSN/SAC code' field is set to '73181110', with a dropdown menu showing a list of categories including 'automobiles and accessories', 'business management and administration', 'contracts and agreement', 'agriculture and forestry', 'animals and plants', and 'apparel and luggage'. The 'Buyer Industry' field is currently empty. The 'Product Description' section has two lines: 'Description line 1' and 'Description line 2'. The 'Description line 2' field contains the text 'Technical Detail, color, material...'. The left sidebar contains navigation options for 'Subscriptions', 'SELL' (Sales Catalogue, My Buyers), 'BUY' (Purchase Catalogue, Enquiry), and 'Digital Marketing' (Digital Flyers, My Campaigns). The Windows taskbar at the bottom shows various application icons and the system clock indicating 19:11 on 28-07-2020.

Start typing categories of Businesses who are your buyers and **press Enter**. This information will help you in your Digital marketing process.

# How to add products in sales catalogue

The screenshot shows a web browser window with the URL `ibizzo.com/Laghu-Udyog-Bharati--Karnataka/dashboard/business/sales/catalogue`. The page is titled "Products" and features a search bar. The user is logged in as "Hi, Narasimhan R A" with a profile picture labeled "NRA". A sidebar on the left contains a "Digital marketing" menu with options for "Digital Flyers" and "My Campaigns". The main content area is divided into two sections: "Product Description" and "Supply Details".

**Product Description**

- Description line 1:
- Description line 2:
- Description line 3:
- [+ Add More Details](#)

**Supply Details**

- MOQ:
- Price:  --

The Windows taskbar at the bottom shows various application icons including Edge, File Explorer, Chrome, Word, and PowerPoint. The system tray on the right indicates the time is 19:35 on 28-07-2020.

This section will help buyers to know more about your product

# How to add products in sales catalogue

The screenshot shows a web browser window with the URL `ibizzo.com/Laghu-Udyog-Bharati--Karnataka/dashboard/business/sales/catalogue`. The page header includes the logo for 'Laghu Udyog Bharati - Karnataka' and a search bar. The main content area is titled 'Supply Details' and contains several input fields: 'MOQ' with a value of '100', 'Price' with two 'Approx Price Range-INR' fields, and 'Unit' with a dropdown menu open showing options: '-Select Unit', 'Pieces', 'Kilograms', 'Tonnes', 'Meters', 'Litres', and 'Feet'. Below these fields is a 'Production Capacity' field with a dropdown arrow. At the bottom of the 'Supply Details' section is a 'Product Images and Videos' section with an 'Upload Product Images' button and a 'Browse' link. The Windows taskbar is visible at the bottom of the screen.

This section will help buyers to know MOQ and other details of your supply terms

# How to add products in sales catalogue

The screenshot shows a web browser window with the URL `ibizzo.com/Laghu-Udyog-Bharati--Karnataka/dashboard/business/sales/catalogue`. The page header includes the logo for "Laghu Udyog Bharati - Karnataka" and a navigation menu with "Products" and a search bar. The main content area is titled "Product Images and Videos" and contains the following elements:

- A "Production Capacity" section with a "Quantity" input field and a "Per:" dropdown menu.
- An "Upload Product Images" section with a "Browse" button and four image placeholder icons.
- A "Video Link" input field.
- "Submit" and "Cancel" buttons at the bottom.

The Windows taskbar at the bottom shows various application icons, and the system tray displays the time as 19:56 on 28-07-2020.

**Upload product images and videos to create an attractive sales catalogue which can be used for Digital Marketing. It will also help buyers to know more about the product. Select **Submit** and the new product will get added to your sales catalogues**